Washington County E-911 – Emergency Communications

Emergency Dispatchers

Full-Time positions must be able to cover days, nights, weekends and/or holidays.

Responsibilities/duties include but not limited to:

- Receiving emergency and non-emergency calls
- Directing call information to the correct emergency responders to ensure the public receives prompt help
- Working directly with the public & law enforcement by telephone and radio in emergency situations
- Maintain logs, enters information utilizing a CAD system, and respond to requests for information
- Must have ability to work on multiple tasks at the same time
- Ability to maintain composure during highly emotional and stressful situations
- Good verbal and written communication skills

APPLICATIONS ARE AVAILABLE AT AND RETURNABLE TO

Human Resources Office Washington County Annex Building 105 West Main St, Suite 101, Brenham, Texas Email: <u>hr@wacounty.com</u> <u>www.co.washington.tx.us</u>

Equal Opportunity Employer